

**BOARD OF DIRECTORS MEETING  
FLAGSTAFF GOLF ASSOCIATION  
d/b/a ASPEN VALLEY GOLF CLUB  
May 24, 2019**

President Sharon Smith called the board meeting to order at 8:00 am. A quorum was present.

Attending Directors: Jami Brown, Randy Burton, Jim Dorman, Tim Hansen, Bob Kritsberg, Dennis Mayfield, Mary Newstead and Bob Van Peurse

Directors By Phone: Edi Remaklus

Absent Directors: Ed Gussio, Frank Lynott and Mike Souris

Staff Present: Ken Baker – Controller, Jeff Plattis - General Manager, FGMC

**Call To The Public** – No one was present.

**Executive Committee Report** - Bob Kritsberg - The Executive Committee met on May 23, 2019 at 4:00pm. Present were Sharon Smith, President, Dennis Mayfield, Vice President and Bob Kritsberg, Secretary.

Discussions were held regarding the General Manager recruitment status (see update below), the Lake Elaine project that at this time has no issues, a personnel update and a delinquency report. The Jonas System is now set up to identify suspended members so that the staff is aware of who can and cannot utilize the golf course and facilities. A contract has also been signed for E-Pay and will be tested shortly for use by the members for on-line payments. A staff party was held on May 14th and was very successful, plus special monetary awards were given to eleven (11) employees for their hard work and dedication over the winter.

**Finance Committee Report** – Tim Hansen. Director Tim Hansen reported that our total cash is \$110,000 higher at this time compared to last year primarily due to the newly implemented delinquency policy. There is \$250,000 in our reserve account and transfer fees have accounted for close to an additional \$50,000. Over all we are on budget. A motion by Director Bob Van Peurse and a second by Director Jamie Brown was made to accept the financial report for April. Motion passed unanimously.

It was also suggested by Director Tim Hansen that we switch some of our funds to a higher interest earning money market account including our Chase Bank account, our Edward Jones account or another bank that offers an even higher interest rate. After discussions it was moved by Director Tim Hansen and seconded by Randy Burton that the Board approve this proposal. Motion passed unanimously.

A motion was made by Director Tim Hansen and seconded by Director Bob Van Peurse to update the signers on our banking account. It was moved that Al Budd, Frank Lynott, Bob Boyle and Scott Olberts names be removed from the account and Sharon Smith, President, Tim Hansen, Treasurer, Dennis Mayfield, Vice President and Ken Baker, Controller, names be added as signers on the account. Motion passed unanimously.

**Flagstaff Golf Maintenance Company** - Jeff Plattis, General Manager, reported that presently we have a full staff of five (5) full time employees and four (4) part time employees. There has been very light turnover compared to last year. There are no issues with the irrigation system and our reclaimed water usage year to date is 1.2 millions gallons compared to 2.2 million gallons last year at this time due to the amount of snowfall and rain; over all the course is in very good condition because of the rain and snowfall. Spraying of fungicides and herbicides are in progress and plans are in the works to sod bare areas on greens #2 and #18. Future work scheduled for the week of June 3rd will be to start leveling the Green Tees on Holes 16, 17, and 18.

**Greens Committee** – Bob Van Peurse. Director Bob Van Peurse reported the front nine-cart path-resealing project is completed. There was a committee meeting on May 23rd and because of the possibility of more revenue, due to our higher collection rate of delinquent accounts, may allow for some projects scheduled for 2020 to be started this year. Ideas presented were to seal the back-nine cart path; fix hole #15 black and blue tee boxes, and/or start the bunker-refurbishing project this fall. Further discussions will be held to determine what might be best. New No-Trespassing signs have been ordered for all our street crossings that are more explicit in recommending that the course not be used by the public/non-members. It was also brought to the Board's attention that because of the increased snowfall and rains the weed situation around the course is more than likely going to be a bigger problem this year than in the past. Director Van Peurse requested that Board members, while golfing, look at holes that they feel might need higher weed control than others and make their suggestions known. A sanding party is scheduled for Thursday, June 13th. Plans are to hand out raffle tickets to all the participants for a \$100 gift certificate for pro shop credit to be drawn upon completion of the sanding party. It was thought this might increase participation.

**House Committee** – Sharon Smith for Mike Souris. President Sharon Smith reported that a number of projects have now been completed by our handyman. Some examples are repairing the window screens for the dining room, and reinstalling the canvas cover to the back patio just to name two. Plans are in the works to paint all the outside bathrooms, shelters and the general managers office.

**Golf Committee** – Randy Burton. Director Randy Burton reported that there was a committee meeting held on May 23rd. The feedback on the water in the culverts on Holes #4, #5 and #6 have all been positive. The Memorial Day Tournament scheduled for May 25 – 27 has a full field and the Firecracker Member/Guest Tournament scheduled for June 27th and 28th also has a full field plus a waiting list. There are plans to have surveys available for all our major tournaments following each event for member input and ideas. Director Bob Van Peurse is chairing the President's Cup tournament and sign-up for the tournament is to be posted soon. Head Golf Professional Shawn McCarthy has scheduled a second golf rules clinic for June 8th and all members are encouraged to attend.

**Search Committee Report** – Dennis Mayfield. Director Dennis Mayfield discussed that all the resumes for the General Manager position were completed by May 1st. There were twenty (20) applications that were narrowed down to eight (8) qualified candidates. Of the eight (8) qualified candidates four (4) were chosen and given a recorded interview for the committee to review and consider. Each candidate was weighted using a set of specific parameters and of the four (4) candidates two (2) were invited to visit Aspen and meet with the Board at the May 24th meeting. Unfortunately both candidates had to withdraw their applications due to personal issues. As a result, the Search Committee met and decided not to pursue any of the other candidates for a number of reasons. Options were to look for an interim General Manager or put off any further search until the fall. It is possible that one (1) candidate may reach out to the committee once his personal emergency has been resolved. However, if this does not happen Aspen and the PGA Southwest Section will once again post for the position in early fall. It was felt by the committee that this approach was better than settling for second best. Director Jim Dorman, on behalf of the Board, complimented

Director Dennis Mayfield and the entire committee for their hard work, diligence and meticulous approach in attempting to find just the right person for this very important position.

**IT/Communications Committee** – Director Mary Newstead reported that the newsletter was sent out to the membership in early May and appreciated everyone's input. Another newsletter is scheduled in July. Director Mary Newstead also reported that she is capable of sending out emails at any time for any announcement a board member or committee chair would like to present. Plans are also in the works to train the staff, primarily Head Golf Professional Shawn McCarthy and Bar and Grill Manager Greg Klause, on how to send out additional emails as needed to increase communications with the membership.

**Handicap Committee** – Jim Dorman. Director Jim Dorman reported that there are no handicap issues at this time. The Memorial Tournament had no issues and the Firecracker Member/Guest Tournament will be reviewed soon.

**Membership Committee** – Jami Brown. Director Jami Brown is working on the New Member party scheduled for June 8th. A separate email is being sent to all the new members encouraging their participation and all Board members were encouraged to attend also. There are plans to include a raffle for the new members with different prizes at the event. New members Colton Goode, endorsed by Bryce Chapin and Jeff Leffel and Josh Bongle, endorsed by Beth Vachinski and Jim Barquin were presented to the Board for membership approval. It was moved by Director Jami Brown and seconded by Director Dennis Mayfield that they be approved. Motion passed unanimously.

**Action List** - President Sharon Smith reviewed the action list and brought all actions current.

**Old Business** –

Lake Elaine Project: Lake Elaine drainage project is underway and thus far there have been no issues.

Accounts Receivables: The Jonas System is now capable of giving a three (3) notice to delinquent members that a club suspension will occur if their accounts are not brought current. The Jonas System will also be able to identify those members that are not current and not allow them to make on-line tee times. A message will appear requesting they call the club for further details.

**New Business** – There was no new business.

There being no further new business the meeting was adjourned at 10:35

The next Board meeting is scheduled for June 27, 2019 at 8:00 am.

Respectfully submitted,

Bob Kritsberg, Secretary