



## BOARD OF DIRECTORS MEETING MINUTES

July 23, 2021 8:00 am

Aspen Valley Clubhouse

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**CALL TO ORDER/QUORUM** – Dennis Mayfield called the Board Meeting of July 23, 2021 to order at 8:08 am.

Directors in attendance in person: Dennis Mayfield, Randy Burton, Alisa Carlson, Ed Gussio, John Harrington, Rissa Henderson, Dave Wilder & Frank Medina

Directors absent: Tim Hansen, Charlie Alfano

Staff present: Ivy Sampson, Nicole Ellman

With 8 Directors in attendance, a Quorum was confirmed and the board meeting could proceed.

**CALL TO PUBLIC – Dennis Mayfield** – There were no members of the public present

### **APPROVE MINUTES FROM BOARD MEETING (6/18/21)–Frank Medina**

**MOTION** was made by Dave Wilder to approve the minutes from the Board Meeting of June 18, 2021 with a modification from 12 to 17 as to the number of members on the waiting list for next year's Firecracker Tournament. Motion was seconded by John Harrington. Motion was approved unanimously.

### **ANNUAL MEETING & ELECTION OF BOARD MEMBERS UPDATE – Frank Medina and Ivy Sampson**

- The following four candidates will be vying for three open Board of Directors positions in the upcoming election:
    - Ed Gussio
    - Larry Haggerty
    - Jeff Leffel
    - Chris Shields
  - 60-day advance notice to Membership of Annual Meeting to be held on September 25, 2021 at 4:00 pm will be sent out on Saturday (July 24, 2021).
  - Ivy Sampson will contact Simply Voting on Monday to get the voting process started. Voting will begin on August 21<sup>st</sup>. Simply Voting will assist with any requests for paper ballots as they did during last year's election.
  - Regularly scheduled Board Meeting will be held on Friday, September 24<sup>th</sup>, with a quick Board meeting on Saturday, September 25<sup>th</sup> to ratify the Board of Director election.
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- Decision on offering the Annual Meeting via ZOOM will be made in August depending on the status of the COVID pandemic.

### **COVID-19 UPDATE – Rissa Henderson**

Rissa indicated that COVID levels are rising in Arizona and Coconino County. Ivy indicated that the Club has received a notification to continue use of caution regarding COVID, with masks recommended indoors for non-vaccinated members and visitors. Ivy also noted that all inside staff have been vaccinated. Randy Burton suggested placing a recommendation in the Mountaineer Weekly update for members to get the COVID vaccine.

### **FINANCE COMMITTEE – Dave Wilder**

Referencing the June 2021 Financial Report distributed by Nicole Ellman prior to the meeting, Dave Wilder noted that Food & Beverage is having a great year. Extension of Happy Hour on Fridays is doing well and will be continued. Randy Burton noted that Outside Services are ahead of budget by \$7.9K; this year have modified the storage facility to accommodate more bags and carts and are evaluating it for the 2021 season to see if a rate adjustment is needed next season.

Ivy Sampson noted that June wages were higher due to Skip Thompson's last month on the payroll and extended staff hours due to the Happy Hours. The added staff costs should be offset by the increased F&B sales. Ed Gussio noted that we need to keep an eye on expenses versus revenue from Sales; we should be breaking even, not losing money. Nicole Ellman noted that revenue for the Firecracker Tournament was recognized in April, but expenses hit in June. Will look to more closely match revenues with the months that expenses are expected. Dennis Mayfield noted that in years past, there has been complaints about the lack of inventory in the Pro Shop later in the year after the September Tournaments. There needs to be a balance between enough inventory for prize selections, but not too much that has to be carried over the winter months.

Ivy Sampson stated that all member dues have been paid for the 2021 season.

Ed Gussio made a **MOTION** to approve the June 2021 financial reports as presented. Randy Burton seconded the motion. The motion was approved unanimously.

### **CONTINENTAL BANKRUPTCY UPDATE – Dennis Mayfield**

On Monday, July 19<sup>th</sup>, Ed Gussio, Ivy Sampson and Dennis Mayfield met with 3 members of the Continental Country Club HOA Board of Directors to discuss the bankruptcy and sale of the Continental Golf Course. The CCC Board has to report to the Bankruptcy Court on September 9, 2021 on the progress of the sale. Attorney Randy Nussbaum has been retained to advise the AVGC Board on impacts of the bankruptcy and sale on the Club.

Dave Wilder made a **MOTION** to give the committee authorization if required to file a motion on behalf of AVGC to have the reclaimed water contract placed in FGMC name. Randy Burton seconded the motion. The motion was approved unanimously.

Dave Wilder made a **MOTION** to give the committee authorization to further investigate the purchase and conduct preliminary negotiations regarding the purchase of the Continental Country Club Golf course. Motion was seconded by Randy Burton. The motion was approved unanimously.

### **FGMC UPDATES – Ed Gussio**

Ed offered the following

- Maintenance costs are over by approximately \$4000 due to the extensive treatments required to improve the golf course conditions caused by the difficult winter.
- Looking to hire an additional full-time maintenance staff member.
- Blankets to cover all of the greens will be ordered by the end of July.

### **GREENS COMMITTEE – Ed Gussio**

A plan is being developed to upgrade bunkers that are not included in the remodel plan. Looking at sand type, lining, etc. as part of the plan. A sanding party to fill divots throughout the course is scheduled for Thursday, July 29<sup>th</sup>. Ed stated that Jeff measured 5 ¾ inches of rain that has fallen on the course this year.

Randy Burton noted that there are a significant number of tree stumps throughout the course that should be ground down. He requested that the Greens Committee look into a plan to address these stumps.

Rissa Henderson stated that on July 23<sup>rd</sup>, a member drove a golf cart into the Rio adjacent to Hole 10 and got stuck. It required several staff members to rescue the cart. Rissa inquired if disciplinary action should be taken on this matter. Ivy Sampson will look into the incident and report back to the board.

### **HOUSE COMMITTEE – Rissa Henderson**

- Alisa Carlson stated that the sculpture of the tree stump adjacent to the putting green is ready to go. But the carver could not guarantee how long the root system would last. The cost would be about \$800. Alisa will request two mock-ups of potential carvings of the tree.
- Rissa Henderson stated that the boulder placements around the parking lot will be done by maintenance staff later this year.
- Rissa Henderson noted that there have been some complaints about cigar smoke on the patio and that also wafts into the building. She inquired if the club needs to adhere to the City ordinance of no smoking of any kind within 20 feet of a building entrance. It was suggested that the House Committee further investigate this matter and bring a recommendation back to the Board.

### **GOLF COMMITTEE – Randy Burton**

Randy Burton offered the following:

- Feedback on the Firecracker event was positive; 120 players worked out well as did the 3-day length of the event. Suggesting to have a “Stag Night” on Wednesday preceding the tournament to distribute tee gifts and conduct wagers. 17 members were on the waiting list and will be given first priority for next year’s event; also looking at the lack of golf carts available for play immediately after each day’s event.
- A few complaints regarding pace-of-play have arisen. Some habitually slow groups have been put on the clock which has shown some improvement. Also need to educate members that even if keeping pace of 4 hours 14 minutes, if there are open hole ahead of your group, should let players behind play through. Ivy Sampson noted that clubhouse staff had served as rangers monitoring play on the weekends.
- The Fall Classic is full, with a waiting list. In future years, if this continues, may also have to conduct a lottery similar to the one done for the Firecracker event.

### **MEMBERSHIP COMMITTEE – John Harrington**

- There is waiting list to join the club of 22, which includes 9 Preview Members. One membership sold last week for \$15K.
- New member welcome event took place last Thursday (July 15<sup>th</sup>) with 53 total attendees including new members, board members, membership committee members and staff. Event was very well received. Will begin planning for next year’s event.
- It was mentioned that a more thorough screening process of new members may be required now that there is a waiting list to join the club. It was suggested that the Membership Committee or Board Members should conduct a phone interview. The issue of returning members was also raised, with an inquiry as to whether a timeframe should be established on how soon a member could re-apply.
- The issue of non-members utilizing the clubhouse facilities was also raised. It was noted that several non-members are frequenting the clubhouse without a member.

### **BY-LAW REVIEW UPDATE – Alisa Carlson**

First meeting is scheduled for August. Report to follow at August Board Meeting

### **GENERAL MANAGER UPDATE – Ivy Sampson**

Ivy reported on the following:

- The telephone tower company is looking to extend the contract another 40 years. It was agreed that unless the compensation is greatly increased that the remaining 12-year contract should be kept in place.
  - The goose control measures on Hole 9 appear to be working.
  - Randy Burton indicated that the RAZZ will be moved to an-every-other week schedule.
  - Staff leaving to return to school looks to be limited to one member from the pro shop.
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- Having trouble filling a 2<sup>nd</sup> cook position in clubhouse. Have a year-end retention bonus to try and attract and retain staff.
- John Harrington commended Ivy Sampson and pro shop staff for their increased visibility with members. It has been noticed by many members and appreciated.

**NEW BUSINESS** - Next meeting August 27<sup>th</sup>, 8:00 am.

Board meeting adjourned at 10:50 am.