



BOARD OF DIRECTORS MEETING MINUTES

April 23, 2021 8:00 am

In Person at Continental Country Club and via ZOOM

CALL TO ORDER/QUORUM – Dennis Mayfield called the Board Meeting of April 23, 2021 to order at 8:12 am.

Directors in attendance via conference call: Randy Burton

Directors in attendance in person: Dennis Mayfield, Charlie Alfano, Rissa Henderson, Tim Hansen, John Harrington, Bob Van Peursem, Dave Wilder, Ed Gussio, Alisa Carlson

Staff present via Zoom video conference call - Skip Thompson, Ivy Sampson, Jeff Plattis

With 10 Directors in attendance in person and via Zoom video conference a Quorum was confirmed and the board meeting could proceed.

CALL TO PUBLIC – Dennis Mayfield – There were no members of the public present

APPROVE MINUTES FROM PREVIOUS MEETING (3/26/2021) – Dennis Mayfield

Bob Van Peursem noted that he would like the minutes of the last board meeting to reflect his disagreement with the placement of boulders along the parking lot edge as being unnecessary, having no impact on preserving the parking lot edge and a waste of money.

MOTION was made by Dave Wilder to approve the minutes from the March 26, 2021 meeting as amended by Bob Van Peursem. Motion was seconded by Charlie Alfano. Motion was approved unanimously.

COVID-19 UPDATE – Charlie Alfano

The COVID Committee met on April 21, 2021 to discuss the current status of the pandemic.

Charlie stated that the most recent data from the COVIDActNow website reports that Arizona is in the medium risk range. The implications of this for Aspen Valley are that masks are required inside the club house and the club house is available for indoor dining with masks and social distancing. In regard to the golf tournaments, the only requirement would be social distancing and masks for pre and post golf gatherings. Based on that level of risk Charlie stated that there is no reason why the Memorial Tournament can't take place even if the daily case rate goes up over the next few weeks. Although, that may require a change in dining arrangements and club operations.

Also, based on current data, the ladies Kachina Kapers Tournament and the Firecracker Tournament can take place with guests, social distancing and masks for pre and post golf gatherings. However, if the reported data changes and Arizona is at a lower risk level these tournaments could take place without those restrictions. A determination will be made at the

end of May when the Covid Committee meets to specifically discuss club operations in the month of June.

The Covid Committee has arranged for Frances Ducar of Healthcare Solutions Centers to conduct a COVID vaccine day on May 7th from noon to 4:00 pm. All employees, members and their families, who have not received the COVID vaccine will be encouraged to take advantage of this opportunity to be vaccinated. The second dose will be administered in the same manner 21 to 28 days later.

The next COVID Committee meeting is scheduled for May 21ST. At that time the committee will review club policy relating to masks and social distancing and determine if any changes need to be made that will affect upcoming tournaments.

FINANCE COMMITTEE – Dave Wilder

Referencing the March 2021 Financial Report that was distributed by Ivy Sampson prior to the meeting, Dave Wilder noted that we are \$33,000 over in membership sales. Ivy Sampson stated that the audit will be complete by the end of the month. Also, Aspen Valley has received the final bill from the architect.

Ivy Sampson also noted that that most memberships dues are paid. Six members have not paid and two members have made partial payment. Those who have not paid will not be permitted to play golf or use the club until they are brought current. Eight preview memberships were sold in April.

Dave Wilder also noted that the roof project is complete and paid for.

Overall, our cash position is strong. The PPP loan is still in the process of being reviewed for forgiveness. As a reminder the Club received \$115,000 in PPP loans.

Bob Van Peursem made a **MOTION** to approve the March 2021 financial reports as presented. Alisa Carlson seconded the motion. The motion passed unanimously.

FGMC UPDATES – Jeff Plattis

Jeff offered the following update:

- We have an opening for two more maintenance person. Remaining staff is getting cross trained and are doing well.
 - Jeff Plattis noted that we are a couple of weeks behind on maintenance due to the variable weather. However, the maintenance days did allow the staff to make good progress in preparing the course for the golf season. As the weather improves the staff will address problem areas throughout the course.
 - Jeff Plattis is also looking into covering for the greens through the entire winter next year.
 - The irrigation preventative maintenance is in process currently.
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- Right now, the focus is on general maintenance, training, replacement of yardage markers and other projects. New tee markers will need to be purchased in the near future.
- Rakes and ball washers will be returned to the course and cushions in the cups will be removed.
- Sanding bottles will be moved to the first tee.

Tim Hansen asked if our unemployment tax increased this year. Jeff Plattis stated he would check that out and get back to Tim.

GREENS COMMITTEE – Bob Van Peurse

Bob Van Peurse has been working on the remodel and trying to get a better idea on cost. The architect will meet with the two committees to determine priorities in order to get a firm cost. The meeting will take place in the middle of May and a defined budget will be available sometime soon after that. This will allow the committee to better market this project to the membership. Project scope and timelines will also be presented to the membership.

HOUSE COMMITTEE – Charlie Alfano

The House Committee met on April 20, 2021 for an update on their project list.

All projects have been completed or are nearly complete:

- An email announcement has been sent out to all members highlighting changes.
- All TVs are at the club and are ready to be installed within the next week.
- The indoor dining tables have been refinished and all cabinets have been installed.
- The outdoor back patio is complete and the canvas cover is in place. The freezer wrap has also been completed.
- The parking lot has been resealed and striped.
- The landscaping boulders will be in place over the next few weeks.
- Signage has been ordered and will be posted within the next few weeks.
- The convection oven has arrived and has been installed.
- The QR code has been activated for the Founder's Grill menu and will be posted on the golf carts, restaurant tables and on the 7th tee.
- Growlers have been ordered. Local beers are slated to be on-tap in the Founder's Grill

The House Committee will be hosting a few tastings to feature the new menu. The Committee discussed which menu items would be featured and include some appetizers, a salad, one of the burgers, a sandwich, a soup and a pizza.

The first tasting is scheduled for Wednesday, May 12th at 3 pm and will take place on the new patio. A guest list is being drawn up.

GOLF COMMITTEE – Randy Burton

The golf committee met on April 15th.

- All tournaments and tournament chairs have been finalized.
- The new TBD policy has been implemented.
- Hole handicaps are being evaluated based on hole-by-hole score posting.

Ed Gussio asked why the RAZZ hasn't started up. Randy Burton stated that it has been a marketing issue and the RAZZ has to be built up again. The board suggested that it be started again and that there is great interest in participating. The Golf Committee was asked to explore bringing the RAZZ back to begin in May.

The Fire Cracker has experienced record sign-up and a lottery will be held to determine participants. It was suggested that the Golf Committee should explore scheduling a second member/guest tournament in the Fall.

Pilot group play for the men and ladies will be rolled out in June.

The pro-shop is investigating the implementation, training and use of Golf Genius to improve scheduling, scoring and communication to members.

MEMBERSHIP COMMITTEE – John Harrington

Membership sales have been strong this year. Currently we have 386 full memberships and 14 associate memberships. There are now 10 preview memberships. A discussion ensued concerning the continuation of preview memberships. The Membership Committee has been asked to examine this issue and make a recommendation.

The Committee expressed concern that the Board meeting did not take the Committee's recommendation on the buy-in price. The Committee has raised a concern that their recommendations are not being heard.

A discussion concerning the transfer fee ensued. It was recommended that this issue be returned to the Membership Committee for a revised recommendation.

Ed Gussio made a **MOTION** that the membership and transfer fee be sent back to the Membership Committee for reconsideration with the inclusion of members who wish to participate. Tim Hansen seconded the motion. It was carried unanimously.

The Membership Committee will revisit the new member orientation and welcome events and will plan accordingly.

CONTINENTAL BANKRUPTCY UPDATE – Dennis Mayfield

Bob Van Peursem stated that the bankruptcy may impact a new equipment lease in 2022. However, Aspen Valley still has first refusal on the purchase of all equipment co-owned with Continental. Lease negotiations are likely to start in October.

A hearing is scheduled for April 27th at 11am on the Continental Bankruptcy.

GENERAL MANAGER UPDATE – Skip Thompson

Skip reported on the following:

- Newsletter articles are needed as soon as possible
- The liquor license is in the process of being renewed. Tim Hansen volunteered to be a controlling member for the liquor license.
- The cell phone tower is coming up for renewal. It was suggested that John Clemmons assist with the new contract as he has experience with this issue.
- The Club will be able to send out mass text messages to the membership. Members will be able to opt out if they prefer not to receive these texts.
- Langley Van Noy Martin is going to join Aspen Valley as a contractor. She will offer lessons, clinics and assist with the women's groups.

ACTION LIST REVIEW – Rissa Henderson

The following items need to be updated:

- The Membership Committee will present their recommendations on membership fees and transfer fees.
- Newsletter articles should be sent to Skip.

OLD BUSINESS – Nothing this period

NEW BUSINESS - A homeowner on hole 12 contacted the club concerning their property line extends onto the golf course. Mark Woodson will be contacted to resurvey the property lines. After that the Club will need to address this issue.

Another homeowner on hole 9 contacted the club concerning cutting of trees to replace concrete. They are requesting that new trees be planted in that area.

Next Board of Directors meeting is scheduled for Friday, May 28, 2021 at 8:00 am. Dennis Mayfield will investigate the availability of the Continental Country Club conference room to conduct an in-person Board Meeting while adhering to COVID social distancing protocols.

Board meeting adjourned at 10:55 am.